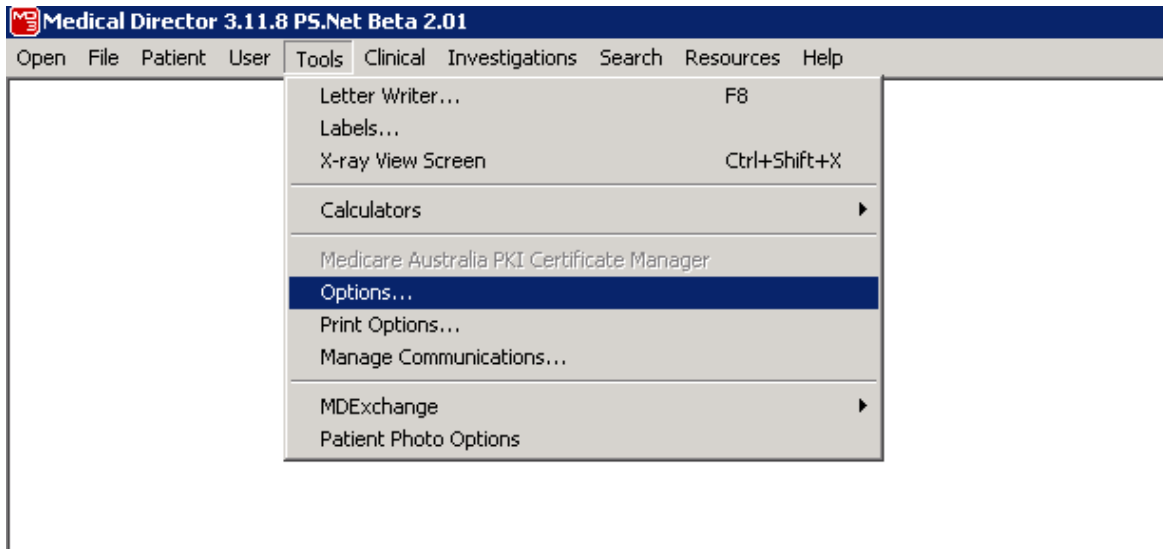


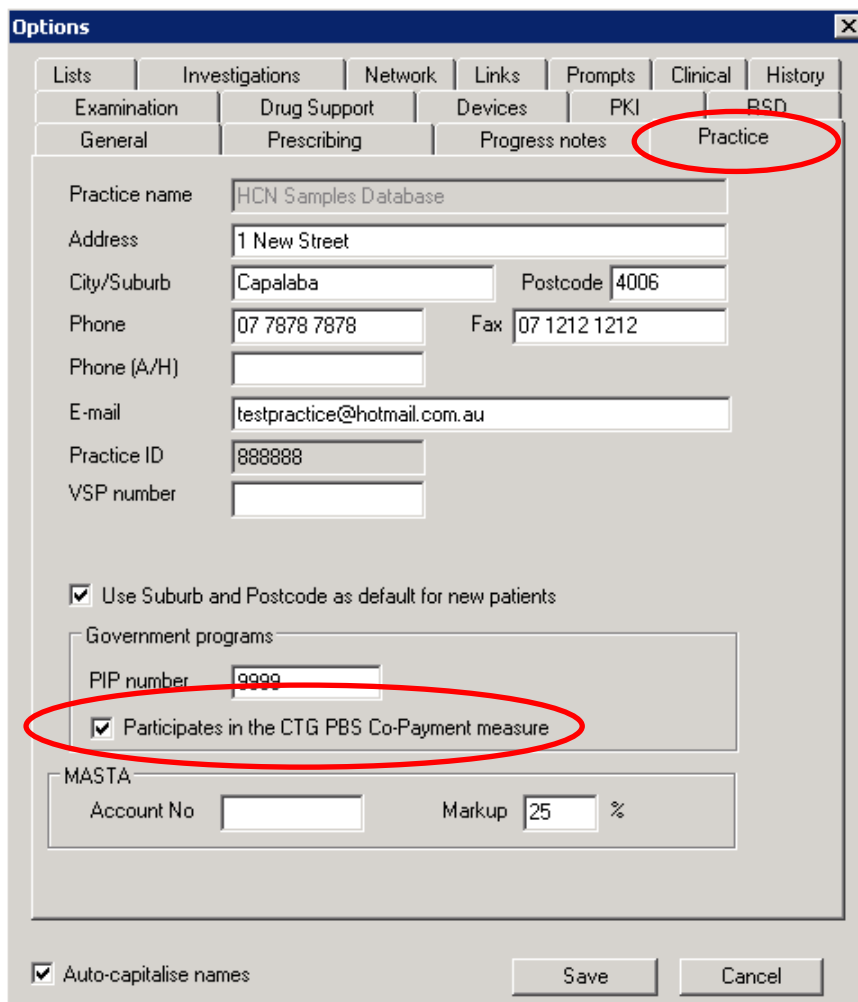
Closing the Gap - Patient Identification for PBS Co-Payment

Medical Director 3

1. From the Main Screen click on **Tools > Options**



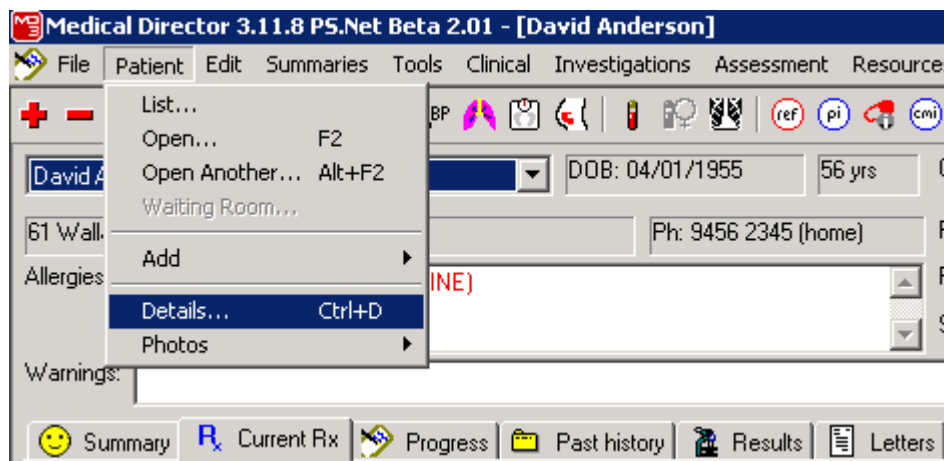
2. Under the **Practice** tab there is a tick box **“Participates in the CTG PBS Co-Payment measure”**



The screenshot shows the 'Options' dialog box with the 'Practice' tab selected. The 'Practice' tab is circled in red. The 'Participates in the CTG PBS Co-Payment measure' checkbox is also circled in red. The form contains the following fields and options:

- Practice name: HCN Samples Database
- Address: 1 New Street
- City/Suburb: Capalaba, Postcode: 4006
- Phone: 07 7878 7878, Fax: 07 1212 1212
- Phone (A/H):
- E-mail: testpractice@hotmail.com.au
- Practice ID: 888888
- VSP number:
- Use Suburb and Postcode as default for new patients
- Government programs:
 - PIP number: 9999
 - Participates in the CTG PBS Co-Payment measure
- MASTA:
 - Account No:
 - Markup: 25 %
- Auto-capitalise names
- Buttons: Save, Cancel

3. In each eligible patient click on **Patient > Details**



4. There is a tick box “Register for CTG Co-Payment relief”

A screenshot of the 'Patient details' dialog box. The 'Pt. Details' tab is selected and circled in red. The 'Registered for CTG Co-Payment relief' checkbox is checked and circled in red. The form contains the following fields: Title (Mr), First Name (David), Known as (David), Surname (Anderson), Date of Birth (04/01/1955), Gender (Male), ATSI (Aboriginal), Address (61 Wallace St), City/Suburb (Melbourne), Postcode (3000), Phone (9456 2345), E-mail, Medicare No (4133 40027 1 / 5), Pension No, DVA No, Safety Net No, Record No (345), Pension Status (None selected), and ePrescribing options (Ask for consent on every prescription selected). There are 'Save' and 'Cancel' buttons at the bottom.

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This document has been created by Greater Metro South Brisbane Medicare Local using screen shots and content from Medical Director Program.

Disclaimer: Whilst every effort is made to ensure accuracy, Greater Metro South Brisbane Medicare Local does not accept any liability for any injury, loss or damage incurred by or reliance on the information contained within this information sheet.